

OUR VIEW

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THE PAYOFF OF PLANNING

The Greek debt crisis has been a stark reminder that complacency and lack of planning can lead to disaster. Rewinding the clock back to the 1990s, we should be reminded that Canada and Greece were in a similar debt position. Net government debt as a percentage of gross domestic product (GDP) had exceeded 70 per cent in both countries. At that time, Canada's sovereign debt was downgraded from its AAA credit rating.

So, where did Canada "go right"? Beyond learning the important lesson of not spending beyond one's means, Canada's success in more quickly responding to its national debt issue has helped it to emerge as one of the more healthy financial economies in the world today. In the early to mid-1990s, the Canadian government took active measures to cut federal spending and balance the budget. Increased tax revenues and falling unemployment also contributed to reducing the deficit. At the same time, falling interest rates and increased purchases of Canadian goods and services by the U.S. helped to boost Canada's economy. As a result, by the late 1990s, Canada was producing federal budget surpluses.

Contrastingly, Greece continued to spend using borrowed funds. This, complicated by a lack of internal revenue generation, an over-reliance on the public sector for employment and other factors, has led to net government debt ballooning to well over 100 per cent of GDP almost 15 years later. Canada's decision to reduce debt and restore financial stability helped to prevent a crisis similar to what we are now seeing in Greece and in other European economies. In these stressful times of market uncertainty, it may be helpful to remember the longer-term virtues of good planning. Your investment portfolio has been built from a carefully constructed plan and your investments are designed to meet your needs over the longer term. As such, keep to the principles set out in that plan — these form the strong foundation necessary to meet your long-term goals. Should you wish to consider fine tuning or rebalancing your portfolio, please don't hesitate to contact us. We can help to identify opportunities or provide the advice that you might need.

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FOLLOWING UP

POST TAX SEASON REMINDERS

Now that the personal income tax season is over, you may be breathing a sigh of relief. But just because you've filed your tax return, you may not be off the hook just yet. Here are a few things to remember:

Notice of Assessment

Once a tax return has been filed, Canada Revenue Agency (CRA) will send a Notice of Assessment (NOA). This contains useful information and should be reviewed when received. The text portion of the NOA notifies the taxpayer of any unused capital losses, unused tuition carry-forwards for students, etc. The NOA will also indicate any unused Tax-Free Savings Account (TFSA) contribution room. In addition, the NOA contains a box with Registered Retirement Savings Plan (RRSP) deduction limit information that indicates contributions made during the tax year, any unused contribution room available, and the total limit for the next tax year. As your 2010 RRSP deduction is limited to 18 per cent of 2009 earned income (to a maximum of \$22,000), minus any 2009 pension adjustment, the retirement income that will be provided by your RRSP may not be sufficient to meet your expectations for retirement. We can help with this planning,

or with any other investment opportunities identified by the NOA such as unused TFSA or RRSP contribution room. Taxpayers should remember that the NOA does not mean that CRA agrees with your tax return. As such, CRA may conduct a further review of your tax return and issue a Notice of Reassessment should discrepancies be identified.

Review of your return by CRA

Each year, CRA conducts reviews of various tax returns. Some returns are selected randomly; others are selected after comparing tax return information to third-party sources or because the individual may have a history of review. Reviews do not necessarily constitute an audit. Audits involve a more in-depth process that occurs after an income tax return has been processed and has undergone a review. In this case, CRA will often assign an auditor to conduct further examination of the taxpayer's books and records.

Retaining supporting documents

Remember: all persons required to pay or collect taxes must legally retain supporting documents in the event that CRA requests

them. Books and records are required to be retained as they permit taxes payable to be determined and supported by source documents (e.g., sales invoices, credit card receipts, formal contracts, work orders, etc.). Any supporting documents, such as accountants' working papers used to determine taxes payable, are also considered part of the books and records. Books and records must generally be stored in Canada. The Income Tax Act requires individuals to keep these records for at least six years from the end of the last taxation year to which they relate (not the year of the transaction, but the year of the tax return in which the claim has been made). Failure to provide the requested information may result in prosecution and individuals convicted may be subject to a fine and/or imprisonment.

If you do not agree with CRA

If you have filed taxes and do not agree with the NOA, contact CRA by phone. Should the issue still not be resolved, taxpayers may file an objection online (for registered accounts), by writing to the Chief of Appeals of the appropriate tax services office, or by completing the form T400A, "Objection — Income Tax Act."

BETTER PLANNING

"MINIMIZE" YOUR REFUND

Did you receive a tax refund this year? If you consistently receive tax refund cheques each year, it may be a sign of poor planning. Why provide the government with an interest-free loan each year in the form of excess tax payments when you can invest that amount instead? If you are earning a salary, your source deductions may not properly reflect your

circumstances. Consider filing CRA Form T1213 with your employer to request a reduction in taxes deducted if you anticipate claiming certain deductions that will give rise to a refund.

A good example of this would be RRSP contributions. You usually need to file Form T1213 every year; however, you may make a request to reduce taxes deducted for a

period of two years if you have deductible support payments that are the same or greater for more than one year. If you are self-employed, or are otherwise required to make tax payments quarterly, you may wish to consider changing the basis on which you calculate your payments. Either way, this will help you to optimize your tax payments over the year.

CHANGES COMING

YOUR CPP BENEFITS MAY BE AFFECTED

At the end of last year, changes were made to the Canada Pension Plan (CPP) that may make starting early CPP payments less attractive. These changes begin to take effect next year but will not affect those who have already started to receive their CPP retirement pension before the end of 2010. Some of the main changes include:

Adjustments for early/late payments

Downward or upward adjustments made to the monthly pension amount received by individuals who decide to start receiving CPP pensions before or after the age of 65 will change. Currently, CPP pension benefits are permanently reduced by 0.5 per cent per month (6.0 per cent per year) for each month before an individual's 65th birthday that the pension is started, to a maximum of 30 per cent. Over a five-year period beginning in 2012, this will increase to 0.6 per cent per month (7.2 per cent per year) to a maximum of a 36 per cent reduction in pension benefits. Conversely, after age 65, CPP pension benefits are currently increased by 0.5 per cent per month (6.0 per cent per year) for each

month that the pension is taken after age 65 and up to the age of 70, to a maximum of 30 per cent. Over a three-year period beginning in 2011, this will increase to 0.7 per cent per month (8.4 per cent per year) for each month that the pension is started after the age of 65 and up to the age of 70, to a maximum of a 42 per cent increase in pension benefits. A greater reduction in pension benefits for early receipt of payments and a greater increase in benefits for late receipt of payments may influence the timing decision of when to apply for the CPP pension.

Elimination of work cessation test

Currently, in order to apply for early receipt of CPP payments an individual must stop working by the end of the month before and during the month in which the CPP retirement pension begins or the individual's earnings must be less than the current monthly maximum CPP retirement pension payment (currently \$934.17 per month) in the month before and during the month in which the pension begins.

Beginning in 2012, this test will no longer apply. The elimination of this rule may

better assist those between the ages of 60 and 65 to plan for retirement by allowing employment earnings to be supplemented by CPP benefits.

Required contribution under age 65

Currently, individuals who receive CPP pension benefits and choose to return to work are not required to restart CPP contributions.

Beginning in 2011, those under the age of 65 (and their employers) receiving CPP pension benefits while continuing to work will be required to make CPP contributions but will earn additional pension benefits based on the rate of pensionable earnings. Those between the ages of 65 and 70 who are working and receiving CPP benefits will have the option to contribute, which will also result in increased retirement benefits.

Remember: you must apply to receive your CPP benefits; they are not paid to you automatically. For an estimate of your CPP retirement pension, a CPP Statement of Contributions is available. Consult www.servicecanada.gc.ca for more information.

TAX STRATEGIES FOR BUSINESS OWNERS

CONSIDER SETTING UP A HOLDING COMPANY

A holding company may be structured to own the shares of an operating company that conducts day-to-day business. There are a variety of benefits associated with creating a holding company for your business:

- **Tax-free dividends** — The holding company may be allocated earnings from the operating company as an intercorporate dividend, which generally is a tax-free transaction, versus paying out the dividends to an individual who is personally taxed. The holding company

can then use these non-taxed funds for investment purposes, which maximizes the initial principal being invested.

- **Income splitting** — The holding company may facilitate income splitting by paying income to others, such as family members. This can be done via salary payments, if the individual is doing work for the company, or dividend payments. Children up to 18 years of age are taxed at the highest marginal tax rate for dividends. However, once they reach 18, they may be eligible for the significant tax breaks

that may be associated with dividend payments.

- **Ability to time payments** — Dividend payments from the holding company may be timed to optimize the personal tax situation of the individual. In years where personal tax liabilities may be high, the individual may opt not to pay out dividends from the holding company. If you believe that there may be tax advantages to setting up a holding company, we recommend seeking advice from a tax professional.

ESTATE PLANNING: UNDERSTANDING TRUSTS

A trust may assist you in achieving personal objectives within your estate plan.

When developing an estate plan, the inclusion of a trust, or multiple trusts, may help you to achieve your personal objectives and enhance benefits to be received by future generations.

What is a trust?

A trust is a relationship in which a person (the settlor) transfers property to another person or company (the trustee) who holds that property for the benefit of another person (the beneficiary). In general, it is possible to have more than one settlor, trustee, and/ or beneficiary of a trust.

Types of trusts

There are two categories of trusts:

- i) inter vivos, a trust created during the settlor's lifetime; and,
- ii) testamentary, a trust created as a consequence of an individual's death by way of their will.

Taxation of trusts

Since a trust is a relationship and is not generally recognized as a legal entity, trusts are regarded as individuals for income tax purposes. In an inter vivos trust, all of the trust's income is generally subject to tax at the highest marginal rate for individuals.

In a testamentary trust, the trust's income is subject to tax at the graduated rates in the same manner as an individual. While trusts are treated as individuals for tax purposes, they do not receive the benefit of being able to claim personal tax credits. All, or a portion, of the income earned by a trust in a taxation year can be paid or made payable to all, or some, of the beneficiaries of the trust. This income will retain its character (e.g., eligible dividends, capital gains, etc. earned by the trust and distributed to beneficiaries will be considered to be eligible dividends, capital gains, etc. of the beneficiaries) and will be subject to tax in the recipient beneficiaries' hands. Any income that is not distributed to the beneficiaries in a taxation year will be subject to tax within the trust.

Potential uses and benefits

A trust may be used as part of an estate plan to provide some of the following benefits:

Income splitting — Substantial tax savings may be achieved by distributing all, or a portion, of the income earned by the trust to beneficiaries who are subject to tax at a lower marginal rate than the trust, or who have unused loss carry-forward balances or personal tax credits, since the income will be taxed in the beneficiaries' hands. Since the income distributed to beneficiaries retains its character when taxed in their hands, it is possible to use a trust to multiply the capital gains exemption

by distributing the qualifying capital gains realized by the trust to each of the trust's beneficiaries. In the case of an inter vivos trust, careful planning is required to ensure that the income attribution rules do not apply in any potential income splitting strategy.

With a testamentary trust where all, or some, of the beneficiaries of the trust are already taxed at the highest marginal rate, the trust may elect to retain all, or some, of the trust's income for tax purposes in order to benefit from graduated rates. (Depending on the province of residence, potential tax savings associated with a testamentary trust may be in excess of \$10,000 per year.*)

Asset protection — If structured properly, trusts may help to protect assets from your or your beneficiaries' creditors, the potential breakdown of your or your beneficiaries' marriage, and from the beneficiaries themselves (in the event they are minors, disabled, or not currently at a stage in life where they should own certain assets outright).

Further, for individuals residing in certain provinces, the trust may protect the assets held within it from estate administration (i.e., probate) fees. If you would like to further explore the potential benefits of setting up a trust, or need assistance with other aspects of the estate planning process, please contact us.

*Subject to tax on its income up to the top of the graduated rates.

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